Hokkaido University

Graduate School of Engineering

English Engineering Education (e^3) Program

Application guidelines

[Special Selection]

MASTER'S PROGRAM

April 2026 enrollment

DOCTORAL PROGRAM

April 2026 enrollment

October 2026 enrollment with CSC program

(applicants for Scholarship Program supported by China Scholarship Council only)

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Important Notice:

In the event of unforeseen circumstances, the examination may be conducted in a manner that differs from those described in this guideline. Please check the following sites for the latest entrance examination information. e^3 program's website: https://eprogram.eng.hokudai.ac.jp/e3/admission-int/apply-admission

<About your visa and residential status>
-Studying at Hokkaido University as an international student requires you to obtain a 'Student' visa. Please note in advance that the 'Certificate of Eligibility (COE)' needed for a 'Student' visa application may take more than 3 months to be issued after its application. Please refer to our university website, too.
Japanese:
https://intl-student-handbook.oia.hokudai.ac.jp/preparation/visa
English:
https://intl-student-handbook.oia.hokudai.ac.jp/en/preparation-en/visa-en

<About Security Export Control>
-Hokkaido University conducts strict screenings on exporting goods and providing skills (including incoming international students) by establishing 'Hokkaido University Security Export Control Regulations (北海道大学安全保障輸出管理規程)' based on 'Foreign Exchange and Foreign Trade Act (外国為替及び外国貿易法)'.
-In case you are subject to our regulations, you may be restricted from learning or researching
your desired fields of education.
-For further details of regulations regarding Security Export Control, please refer to the Ministry of Economy, Trade and Industry website below.
Ministry of Economy, Trade and Industry (METI) website: https://www.meti.go.jp/policy/anpo/

Goal of Education and Admission Policy at the Graduate School of Engineering

・Goal of Education

The goal of Hokkaido University Graduate School of Engineering is to inherit academic achievements accumulated over human history and to advance science and technology beyond past achievements, and thereby, to nurture individuals with a solid education background and advanced technical skills over diverse engineering fields and with the ability to adapt to globalization, ongoing advancements in science and technology, the trend toward interdisciplinary research, and who can think, decide and respond to practical challenges.

・What we look for in a student

-Master's Program

(1) Students who have a wide range of education and specialized knowledge of science and technology from a broad perspective, and who have the thinking and decision-making skills necessary to solve problems.

(2) Students with communication ability to enable mutual understanding with people from all over the world who have various ideas.

(3) Students who are motivated to continuously acquire and improve the above knowledge and abilities.

(4) Students who are willing to think about and solve various problems that arise in society.

Students are expected to have acquired, before entering the Master's Program, academic skills and ethics required to study and conduct research in their field of specialization.

-Doctoral Program

(1) Students who have a wide range of education and a wealth of advanced specialized knowledge of science and technology from a broad perspective, and who have the excellent thinking and decision-making skills necessary to solve problems.

(2) Students with high communication ability to enable mutual understanding with people from all over the world who have various ideas.

(3) Students who are motivated to continuously acquire and improve the above knowledge and abilities.

(4) Students who are willing and able to think about and solve various problems that arise in society and create new science and technology through problem solving.

Students are expected to have acquired, before entering the Doctoral Program, high academic skills and ethical standards required to study and conduct research in their field of specialization.

・Basic Policy for Selection of Applicants

The Graduate School of Engineering selects individuals of any nationality who have graduated from a specialized field of science and engineering and intend to obtain a master's or doctoral degree in the field of engineering, as well as qualified individuals who intend to obtain a doctoral degree while working after completing their undergraduate or master's degree.

・e^3 Program Special Selection

The e^3 Program Special Selection selects students from overseas who wish to obtain a degree at the graduate school in English based on an oral examination of their specialized knowledge, research ability, and willingness to tackle research problems, and a comprehensive evaluation of their basic academic skills and foreign language ability based on their application documents.

1. About the Program

International graduate program in English (Master's and Doctoral degree) was first established at the Graduate School of Engineering, Hokkaido University in the year of 2000 as English Graduate Program in Social Environmental Engineering (EGPSEE) in order to attract qualified international students, who speak little or no Japanese. The e^3 program has gradually expanded to cover the other fields of engineering, and was renamed English Engineering Education Program (hereafter referred to as "e^3 program") from 2007. The e^3 program comprises of 13 divisions, encompassing all fields of engineering.
The e^3 program aims to educate together international and Japanese students in both Master's and Doctoral degrees in a multicultural and inter-disciplinary environment in English. The goal of the e^3 program is to foster globally competitive individuals, engineers and researchers, who possess in-depth knowledge, are equipped with up-to-date technologies, have a global mindset, and are able to work, taking leadership in various fields.
To foster the individuals described above and achieve its goal, the e^3 program embraces the diversity of origins of the applicants and recruits students from all over the world.

2. Admission Categories

Admission screening to the program is conducted under the two categories, e^3 Special Selection, and Double Degree Program Special Selection. Please carefully confirm eligibility, requirements, and deadlines for each category in the respective application guidelines. This guideline describes the matters related to e^3 Special Selection.

- **e^3 Special Selection**
- Double Degree Program Special Selection (Please refer to the respective guidelines.)

Application guidelines for each category are published online on the e^3 program's website:
e^3 Special Selection:
https://eprogram.eng.hokudai.ac.jp/e3/admission-int/apply-admission
Double Degree Program Special Selection:
https://eprogram.eng.hokudai.ac.jp/e3/admission-int/apply-double

3. Divisions under the e^3 program

There are 13 divisions accepting applications under the e^3 program.
The number of openings: several Master's and Doctoral program students for each division.

Divisions	
Applied Physics	Engineering and Policy for Sustainable Environment
Materials Science and Engineering	Architectural and Structural Design
Mechanical and Space Engineering	Human Environmental Systems
Human Mechanical Systems and Design	Environmental Engineering
Energy and Environmental Systems	Sustainable Resources Engineering
Quantum Science and Engineering	Cooperative Program for Resources Engineering (Master's program only)
Field Engineering for the Environment	

【About Cooperative Program for Resource Engineering】
The Cooperative Program for Resource Engineering is a collaborative education program between the graduate schools of engineering of Hokkaido University and Kyushu University.

(1) School registration: Applicant will enroll in one of the two universities, where his/her supervisor belongs to.
(2) Utilization of school facilities: Students can use the facilities of both universities.
(3) Co-supervisor: Students can receive the research supervision from an advisor (co-supervisor) from the other university.
(4) Online classes: Students can take internet-based courses provided from the other university, if applicable.
(5) Degree: Students will be awarded one degree recognized from both universities.

Cautions for applicants to the Cooperative Program for Resources Engineering

(1) Entrance examination will be done in the university where you apply to. Please check carefully the examination schedules, contents, and research topics of the university.
(2) Home university: You will be enrolled in the university where you take the entrance examination. All the academic procedures required for campus life (enrollment fee, tuition, scholarships, course registration) should be done in your home university.
(3) If you complete the admission procedure for one university in the cooperative program, you cannot apply for the other university.

4. Qualifications for Applicants

4-1. Nationality

April 2026 Enrollment

Applicants shall fulfill both criteria.

1. Non-Japanese nationals
2. Those who have or will obtain the Japanese residence status "student" by the time of enrollment*

*If you are a non-Japanese national, but do not fulfill the condition stated "2" above, please inquire to the e^3 program office during the period of the Preliminary Screening of Qualifications. There is a possibility you are qualified to apply for admission if you apply for the screening. (Please refer to section 4-2 for the details about the Preliminary Screening of Qualifications.)

October 2026 Enrollment with CSC program

Applicants shall fulfill both criteria.

1. Chinese nationals
2. Those who will obtain the Japanese residence status "student" by the time of enrollment

4-2. Educational Qualifications

Applicants shall fulfill one of the following criteria.

Master's Program

April 2026 Enrollment

1. Individuals who have completed or are expected to complete 16 years of school education in or outside Japan by March 31, 2026.
2. Individuals whose total education period is less than 16 years but have been awarded or are expected to be awarded a Bachelor's degree or the equivalent to a Bachelor's degree that requires at least three years of course work at a university or educational institution outside Japan by March 31, 2026.
3. Individuals who have graduated or are expected to graduate from a Japanese university by March 31, 2026.
4. Applicants who do not fall under the categories listed above, but who are recognized as possessing the equivalent or greater academic skill as that of a university graduate based on the individual assessment of qualifications and who will be 22 years of age as of March 31, 2026. Those applicants must apply for the Preliminary Screening of Qualifications.

Doctoral Program

April 2026 Enrollment

1. Individuals who have been awarded a Master's degree or the equivalent to Master's degree based on the completion of a course at a university or educational institution outside Japan, or expected to be awarded by March 31, 2026.

2. Individuals who have completed or are expected to complete a Master's degree from a Japanese university by March 31, 2026.
3. Applicants who do not fall under the categories listed above, but are recognized as possessing the equivalent or greater academic skill to that of a person who has a Master's degree based on the individual assessment of qualifications and who will be 24 years of age as of March 31, 2026. Those applicants have to apply for the Preliminary Screening of Qualifications.

If you have an educational qualification other than the above, please consult the e^3 program office.

October 2026 Enrollment with CSC program

1. Individuals who have been awarded or are expected to be awarded a Master's degree or the equivalent to Master's degree based on the completion of a course at a university or educational institution in China eligible for CSC scholarship, by September 30, 2026.*

*Individuals who are already enrolled in a Japanese university are not eligible.

Preliminary Screening of Qualifications

Applicants whose educational qualifications fall under 4(M)/3(D) in section 4-2, "Master's program" or "Doctoral Program" should apply for the Preliminary Screening of Qualifications. We will conduct the screening before accepting the hard copies of application documents; thus, please submit the documents indicated in section 15 along with the "Application for the preliminary screening of qualifications" to the e^3 program office by e-mail. Please make sure that the application for the preliminary screening of qualifications has the name of your prospective supervisor.

Acceptance Period of the Preliminary Screening of Qualifications	Aug 7-Aug14,2025
Results announcement	By Sep 9, 2025

4-3. English Requirement

The medium of instruction of the e^3 program is English, and applicants must possess comprehensive knowledge of the English language. Applicants are required to submit an official English test score above the minimum requirement or the Medium of Instruction certificate as a proof of English proficiency.

Minimum English Proficiency Requirements		
TOEFL iBT Test	IELTS	TOEIC L&R
79	6.0	730

*TOEFL institutional code: 8648

*Please see "Documents to Prove English Proficiency" in section 15" List of the Documents" for details.

Medium of Instruction (MI) Certificate

MI certificate is an official letter or a certificate stating that English is the language of instruction at the university or a specific degree program. If English being the language of instruction is clearly specified in the transcript or diploma, there is no need to submit MI certificate separately.

- Examples:

- Master's course applicants who graduated or are expected to graduate from a full-time Bachelor's degree program for which the medium of instruction is English.
- Doctoral course applicants who graduated or are expected to graduate from a full-time Master's degree program for which the medium of instruction is English.

Exemptions

Applicants who fulfill one of the following conditions can be exempted from submitting an English score and MI certificate:

- Applicants whose native language is English
- Applicants who graduated or are expected to graduate from universities in a country where the first official language is English

If you have any concerns whether you qualify as a native speaker of English, please directly consult the e^3 program office well in advance of the Matching Check deadline in section 5. "Application and Screening Schedule".

. Application and Screening Schedule

e³ Special Selection will be conducted on the schedule below.
For further details, please refer to each section.

Schedule	Dates
Matching Check	Aug 25 – Sep 9, 2025
Notification of Matching Check	Sep 29, 2025
Submission of Hard Copy Application and Examination Fee Payment	Oct 2 – 15, 2025
Admission Screening Document screening and interview. *The way and the dates of the interview vary depending on the division, so please inquire your prospective supervisor.	Nov 5 – 14, 2025
Announcement of the Results	Dec 8, 2025

6. Matching Check

Graduate students conduct research under the guidance of a supervisor. **All applicants are required to take the Matching Check** to find a faculty member whose research topic matches their research interests before submitting application documents.

Please upload the necessary documents on the e³ online submission system during the Matching Check period so that the e³ program office can forward your documents to your prospective supervisor(s). The prospective supervisor(s) will review the application and consider whether or not the applicant can be accepted.

Please note that matching may not be successful for various reasons (e.g., mismatch in proposed topic, lack of laboratory capacity, insufficient academic level, etc.).

Required Documents

All applicants are required to upload the documents listed in section 15 “List of the Documents” for the Matching Check before submitting original application documents.

The documents shall be uploaded on the e³ online submission system.
https://eprogram.eng.hokudai.ac.jp/apply/

If there is any problem uploading, please consult the e³ program office (eprogram@eng.hokudai.ac.jp) by e-mail.

Notification of Matching Check

Notification of the Matching Check is announced by e-mail from the e³ program office. Only applicants who passed the Matching Check are required to post the original documents and pay the examination fee. The examination fee is paid through the website (https://e-apply.jp/e/hokudai-eng/) during the application period.

7. Application Submission

Documents shall be uploaded on the e³ online submission system for the matching check.
All applicants whose matchings are successful shall send the original documents (hard copy documents) by postal mail.

List of the Documents

Please refer to section 15"List of the Documents" for details.
If a designated format is required, you may either download from the e³ program's website or online submission system.
e³ program's website: https://eprogram.eng.hokudai.ac.jp/e3/admission-int/apply-admission
e³ online submission system: https://eprogram.eng.hokudai.ac.jp/apply/

Submission Notes

1. All the required documents must be delivered to the e³ program office before the deadline for submission of hard copy application. When you ship the documents, make sure to use a courier service that provides tracking options such as DHL, FedEx, EMS. It is applicant's own responsibility to estimate the required delivery time. **Application will not be accepted if the hard copies are delivered after the deadline.**
2. After you have completed the submission of your application, you cannot change the contents of the application.
3. Please check the delivery status by yourself. We will not respond to inquiries regarding the arrival of your application documents. Once your documents are delivered and processed, you will receive a notification e-mail from the e³ program office. The notification will usually be sent within 3 working days of the documents' delivery to the e³ program office.
4. Application documents must be written in English or an official English translation must be attached if it is written in a language other than English.
5. Submitted documents are not returnable to the applicants for any reason. If any of the documents cannot be re-issued (such as graduation certificates, transcripts etc.), please submit a certified copy. A "certified copy" is an official document that has been verified by a university or a notary to be a true and accurate copy of the original document.
6. If any false description is found in the application documents, entrance approval may be cancelled.

7. Please **do not** staple the documents. If necessary, please use clips instead.

Postal Address: English Engineering Education (e³) Program Office
c/o International Affairs Office (A1-05)
Graduate School of Engineering, Hokkaido University
Kita 13 Nishi 8, Kita-ku, Sapporo, Hokkaido 060-8628, Japan
Tel: +81 11 706 8089

8. Payment of the Examination Fee

- Amount of Examination fee: 30,500 JPY (500 JPY is for transaction fee)
- Payment method:

Applicants are required to pay by credit card through the examination fee website (https://e-apply.jp/e/hokudai-eng).
If you are currently residing in Japan, you have an option to pay at a convenience store.

- **Payment period: Oct 2 – 15, 2025**

- Payment of the examination fee must be completed during the period of hard copy submission/examination fee payment. Before the payment period starts, applicants will receive instruction for payment and its password from the e³ program office.

- Admission procedure is considered complete only when application documents arrive at the e³ program office and the examination payment is completed by the deadline.

- The examination fee is non-refundable.

- Those applying for the Doctoral program straight after graduating from a Master's program from any Graduate School at Hokkaido University are exempted from paying the examination fee.

- Recipients and prospective recipients of Japanese Government (MEXT) scholarships are exempted from payment of the examination fee.

9. Admission Screening

Document Screening

In the process of document screening, various components of the application are considered and evaluated, such as the quality of the applicant's prior academic degree, grades, record of accomplishment and publications, research proposal, a recommendation letter, relevant work experience, and so on.

Interview

An interview is required for overseas and domestic applicants as part of the application review process.
The interview is scheduled individually and conducted online in principle. In some cases, the

online interview during the period other than that mentioned in section 5 may be conducted. Applicants will be notified about the schedule of the interview through their prospective supervisors.

*The interview for internal applicants who have already been enrolled in Hokkaido University can be conducted on campus.

<GPA>
In most cases, e³ applicants should have a high academic performance (e.g. 80%, or 3.0 on a 4.0-point GPA Scale) to qualify for the Special Selection.

10. Examination Results and Admission Certificate

Examination results are notified to the applicants by e-mail from the e³ program office.

Admission Certificate

The admission certificate is sent in a PDF file by e-mail to those who are accepted.

Acceptance certificate for CSC Program candidates

After receiving the admission certificate, candidates selected for October 2026 Enrollment with CSC Program shall subsequently apply for CSC Program selection following the guidelines prepared by Hokkaido University.
Only those who pass the selection as a CSC Program candidate from Hokkaido University will receive the acceptance certificate indicating that they may be exempted from paying tuition and other fees required for submission to the China Scholarship Council.

11. Entrance Fee and Tuition

Amount of Fees

Entrance fee	282,000 JPY (At the time of enrollment)
Tuition for a semester	267,900 JPY (Annual fee: 535,800 JPY)

- Fees listed above are subject to change. If any revision is made at the time of admission or while the student is enrolled, the new amount will be applied at the time of the revision.
- If the entrance fee is not paid during the enrollment procedure period, the applicant will not be able to enroll.
- Information regarding the enrollment procedure and payment methods will be notified by e-mail from the e³ program office.
- If tuition is not paid for one semester, the student will be expelled from Hokkaido University.
- Those applying for the Doctoral program straight after graduating from a Master's program from any Graduate School at Hokkaido University are exempted from paying the entrance fee.
- Awardees of such scholarships as, Japanese Government (MEXT) scholarship and CSC

scholarship* are exempted from paying the entrance fee and tuition for the period of scholarship.

*Those who applied for October 2026 Enrollment with CSC program but were not awarded the scholarship as a result of selection at Hokkaido University or CSC are not exempted from paying the entrance fee and tuition.

Exemption or Deferment of Entrance Fee / Exemption of Tuition Fee

Self-supported students can apply for exemption of the entrance fee and tuition as well as deferment of entrance fee. A notification document for the application will be sent to candidates by e-mail from the e3 program office.

12. Visa Application Assistance

Applicants needed Certificate of Eligibility (CoE)

Once the applicants receive the admission certificate, the e3 program office will apply for a CoE on behalf of the applicants. After the CoE is issued, the e3 program office will send it in PDF format to each applicant by e-mail. After receiving the CoE, applicants must proceed to apply for a student visa at a Japanese Embassy or Consulate.

The MEXT Scholarship Recipients

Information on visa application procedures for the MEXT scholarship recipient will be provided separately.

13. Protection of Personal Information

(1) All personal information collected by Hokkaido University will be completely protected in compliance with the Act on the Protection of Personal Information Held by Independent Administrative Agencies, etc., and other related acts and pursuant to the Hokkaido University Regulations on Personal Information Management.

(2) Names, addresses, and other personal information provided to the university through application procedures will be used solely for (a) enrollee selection (application processing and the screening process), (b) the announcement of exam results, (c) admission procedures, (d) surveys and research on enrollee selection methods, and (e) related processes.

(3) Some of these processes may be outsourced by the university to a contracted service provider (hereinafter referred to as “contractor”). All or some of the personal information provided by applicants may be provided to the contractor only as needed to perform the tasks for which it has been contracted.

(4) Personal information obtained through application procedures will be used only for those who are admitted for (a) school administration purposes (student registration, academic counseling, etc., (b) student support services (health management, scholarship applications,

etc.), and (c) tuition and other administrative purposes. (Personal information of applicants for Cooperative Program for Resources Engineering will be used in Kyushu University for the purpose of (a) and (b).)

(5) Of the personal information described in item (4) above, only names and addresses will be used to facilitate communication with students from the Hokkaido University Frontier Foundation and organizations related to Hokkaido University, such as (a) the Hokkaido University Athletic Union, and (b) Hokkaido University Faculty of Engineering "Hokkokai".

14. Contact Information

English Engineering Education (e^3) Program Office
c/o International Affairs Office (A1-05)
Graduate School of Engineering, Hokkaido University
Kita 13 Nishi 8, Kita-ku, Sapporo, Hokkaido 060-8628, Japan

E-mail: eprogram@eng.hokudai.ac.jp
Tel: +81 11 706 8089

Office hours: 8:30 a.m. – 5:00 p.m., Weekdays
*The office is closed on weekends and national holidays. Please note that when the office is closed, we are not able to respond to e-mails or receive postal mail.

15. List of the Documents

Please read the details for each item, and prepare the documents.

Documents shall be uploaded on the e³ online submission system for the Matching Check. All applicants whose matchings are successful shall send the original documents (hard copy documents) by postal mail.

If a designated format is required, you may either download from the e³ program's website or online submission system. If an application document doesn't meet the requirements or follow the notes on the guidelines and the forms, it may not be acceptable.

e³ online submission system: https://eprogram.eng.hokudai.ac.jp/apply/

e³ program's website: https://eprogram.eng.hokudai.ac.jp/e3/admission-int/apply-admission

* External = Overseas and Domestic Applicants who are not enrolled in School or Graduate School of Engineering, Hokkaido University or Applicants who are in Intensive Japanese Course at the time of admission screening.

* Internal = Internal Applicants who are enrolled in School or Graduate School of Engineering, Hokkaido University at the time of admission screening as Bachelor's Course Students, Research Students, or Master's Course Students.

** ○= mandatory, ×= unnecessary, △= applicable case only

No.	Required Documents	External	Internal
1	**e³ Application Form** e³ Application Form is automatically generated on e³ online submission system. Please download and print it out for submission. Please note that your handwriting signature with a pen is required on the last page when submitting the original. No electronic signature is allowed.	○	○
2	**Education History** Education History is automatically generated on e³ online submission system. Please download and print it out for submission.	○	○
3	**Two Photographic Portraits of Applicant** • One photo in size 4cm long x 3cm wide • One photo in size 3cm long x 2.5cm wide • Headshot, front facing without a hat • Without background (including shadow) • Ones that are vivid • Taken within the last 3 months • Write your name on the back of the photos	○	×
4	**Research Proposal** **Format:** Please use e³-designated format. Candidates nominated for MEXT scholarship can use MEXT format. Please adhere to the maximum word count for each section when preparing your text.	○	○

No.	Required Documents	External	Internal
5	**Abstract(s) of Bachelor's/Master's Thesis(es)** **Format:** Any format is acceptable (one to two pages long). At the top of the abstract, please include *the title, author, name of the supervisor, submission date (or expected to be submitted), and specify the type of work (Bachelor's thesis, graduation project, etc.).* Doctoral course applicants are required to submit both Bachelor's and Master's thesis abstracts. * Abstract of Bachelor's thesis is not required if you are currently enrolled in e3 Master's course. * Abstracts of Bachelor's/Master's thesis are required if you are currently enrolled as research students at the Graduate School of Engineering, Hokkaido University. If a formal thesis was not a part of your degree program, please prepare a summary of the research project, etc. you conducted at your home university.	○	△
6	**Abstract(s) of Publication(s)** If you published papers including a conference as the first author, please attach an abstract. Do not attach the full paper. If your paper was published in a language other than English, please prepare an English abstract. At the top of the abstract, please include full reference information: *name(s) of the author(s), title, and publication information.*	△	△
7	**Academic Transcripts** Official academic transcripts for every graduated /expected to graduate university program (originals, certified copies, or verification report from CHSI) shall be prepared. Please attach *the grading scale/system of the university*. If the grading scale/system is clearly stated on the transcript, you don't need to submit it separately. * Transcripts are not required from the applicants who are currently enrolled as research students at the Graduate School of Engineering, Hokkaido University * Doctoral course applicants currently enrolled in Master's course in the Graduate School of Engineering at Hokkaido University shall submit Master's course transcript only. **<Applicants who graduated/ are expected to graduate from a university in any country/region other than China >** If the transcript is issued in a language other than English, please submit the original or certified copy of transcript in your native language and the original English translation certified by the issuing institution or public notary. Please make sure the date of issue is specified. - Bachelor's degree holders: Please submit transcripts from the undergraduate school(s). - Master's degree holders: Please submit transcripts from both undergraduate and graduate schools even if you are still in school.	○	△

No.	Required Documents	External	Internal
	<Applicants who graduated/ are expected to graduate from Chinese University> Please go to the website CHSI https://www.chsi.com.cn/en/ , and apply for verification report of transcript in English. Please request CHSI to send the transcript directly to the e3 program office (eprogram@eng.hokudai.ac.jp) via e-mail. You need to make this request **by the deadline for the Matching Check**. For the Matching Check, please upload your official academic transcripts or certified transcripts issued by the university and also a screenshot (PDF) of the webpage that you contacted CHSI to make the above request. Please note that it could take a long time to issue the transcript at CHSI. It is recommended to apply for it well in advance. Your application for e3 special selection will not be accepted if transcripts are sent by CHSI after the deadline for submission of hard copy application.		
8	**Graduation/Expected Graduation Certificates** The originals, certified copies, or verification diploma from CHSI for **each graduated /expected to graduate university program** shall be prepared. High school certificates are not required. If the certificates are written in a language other than English, please submit a copy of the diploma in your native language certified by the university/ issuing institution, and the original English translation certified by issuing institution or a public notary. **<Applicants who graduated/ are expected to graduate from a university in any country/region other than China >** **●Applicants who already graduated:** - Please submit the original graduation certificate. - Instead of an original certificate of graduation, a copy of the diploma certified/attested by the university/issuing institution is acceptable. If you already graduated but can submit only a provisional certificate, a provisional certificate will be accepted at the entrance examination stage. However, proof that the required degree has been conferred must be submitted at the time of admission procedures. Failure to submit such documents may result in cancellation of admission. **●Applicants who are expected to graduate:** - Please prepare the most recent expected graduation certificate. - It must show the expected month and year of your graduation. If your university does not issue an expected graduation certificate, please obtain a certificate of enrollment, which shows the month and year of enrollment and the month and year of graduation. Once you are conferred a diploma, please submit the certified copy. **<Applicants who graduated/ are expected to graduate from Chinese University>** **●Applicants who <u>already graduated</u>** Necessary documents: <u>Online Verification Report of Higher Education Degree Certificate from CHSI</u> Please go to the website CHSI (https://www.chsi.com.cn/en/), and apply for	○	×

No.	Required Documents	External	Internal
	「中国高等教育学位在线验证 报告 翻译件（英文）」(Online Verification Report of Higher Education Degree Certificate）. Please request CHSI to send the verification report directly to the e3 program office (eprogram@eng.hokudai.ac.jp) via email. You need to make this request **by the deadline for the Matching Check.** For the Matching Check, please upload your official graduation certificate issued by the university and also a screenshot (PDF) of the webpage that you contacted CHSI to make the above request. Please note that it could take a long time to issue the report at CHSI. It is recommended to apply for it well in advance. Your application for e3 special selection will not be accepted if reports are sent by CHSI after the deadline for submission of hard copy application. **●Applicants who are expected to graduate** Necessary documents: Online Verification Report of Student Record from CHSI Please go to the website CHSI (https://www.chsi.com.cn/en/), and apply for 「教育部学籍在线验证报告 翻译件（英文）」(Online Verification Report of Student Record). Please request CHSI to send the verification report directly to the e3 program office(eprogram@eng.hokudai.ac.jp) via email. You need to make this request **by the deadline for the Matching Check.** For the Matching Check, please upload your official expected graduation certificate or a certificate of enrollment, which shows the month and year of enrollment and the month and year of graduation, and a screenshot(PDF) of the webpage that you contacted CHSI to make the above request. Please note that it could take a long time to issue the report at CHSI. It is recommended to apply for it well in advance. Your application for e3 special selection will not be accepted if reports are sent by CHSI after the deadline for submission of hard copy application. *Those who submitted the Online Verification Report of Student Record from CHSI are required to submit the Online Verification Report of Higher Education Degree Certificate (CHSI) by the time of enrollment at the e3 program.		
9	**One Recommendation Letter** **Format:** Please use the e3-designated letter format or free format. The letter must be provided by your supervisor in the currently attending or most recently graduated program. * The wet signature handwritten by the recommender is required. Copied and pasted signatures and typed signatures are not acceptable. If the recommender wants to use a pasted signature or an electronic signature, the recommender must send the letter directly to e3 program office via email using an email address that can be identified as coming from the university. * A recommendation letter from your workplace is NOT acceptable. * Please do not attach a letter from a prospective supervisor at Hokkaido University. * A recommendation letter is not required from the applicants who are currently enrolled as research students at the Graduate School of Engineering, Hokkaido University.	○	×

No.	Required Documents	External	Internal
10	**Documents to Prove English Proficiency** Applicants are required to submit an official English test score above the e3 minimum requirement or the Medium of Instruction certificate as a proof of English proficiency. (Please read "Medium of Instruction certificate" and "Exemptions" under Notes on Submission.) * Doctoral course applicants currently enrolled in the Master's course under the e3 program don't need to submit MI certificate. * The applicants who are enrolled as research students at the Graduate School of Engineering, Hokkaido University, at the time of admission screening need to submit an English test score or MI certificate. **●English Proficiency Requirements** Accepted Tests: TOEFL iBT / TOEFL iBT Home Edition — Minimum English Proficiency Requirement: 79 IELTS (Academic) — 6.0 TOEIC L&R — 730 Not Accepted Tests: TOEIC IP/TOEIC Institutional Test Sessions, TOEIC Speaking & Writing Tests, TOEIC Speaking Test, TOEIC Bridge Test, TOEFL ITP, TOEFL ITP Plus for China, Revised TOEFL PDT, IELTS (General Training) , IELTS online, and other English tests. **●Notes on Submission** **TOEFL iBT, TOEFL iBT Home Edition** Please note that the e3 program will not accept MyBest scores, but Test Date scores only. Institutional Score Report must be sent directly to the e3 program office from ETS by post. You are required to order it by the deadline for the Matching Check, using an Institutional code. **Institutional code: 8648** **IELTS (Academic)** Test Report Form must be sent directly to the e3 program office from IELTS center by post. You are required to order it by the deadline for the Matching Check. **TOEIC Listening & Reading** For the Matching Check, you may upload a Digital Official Score Certificate or a scanned copy of your paper score certificate. Additionally, you must obtain in advance an official score certificate sealed by ETS and submit it along with your other application materials by the deadline for submission of hard copy. Please keep in mind that once the envelope is opened, it is no longer considered a valid certificate. **Period of Validity of the Tests** The test must be taken within the last two years from the deadline for	○	△

No.	Required Documents	External	Internal
	submitting a hard copy of the application documents. Please note that if you can't provide the official English test score by the deadline for the Matching Check, your application will not be reviewed. **Medium of Instruction Certificate (MI)** Applicants who completed full time degree programs in English can submit MI certificate instead of English scores as proof of English proficiency. MI certificate is an official letter or a certificate stating that English is the language of instruction at the university or a specific degree program. Please submit the original certificate. If English being the language of instruction is clearly specified in the transcript or diploma, there is no need to submit MI certificate separately. Examples: - Master's course applicants who graduated or are expected to graduate from a **full-time Bachelor's degree program** for which the medium of instruction is English - Doctoral applicants who graduated or are expected to graduate from a **full-time Master's degree program** for which the medium of instruction is English **Exemptions** Applicants who fulfill one of the following conditions can be exempted from submitting English scores and MI certificates. - Applicants whose native language is English - Applicants who graduated or are expected to graduate from universities in a country where the first official language is English If you have any concerns whether you qualify as a native speaker of English, please directly consult the e3 program office well in advance of the deadline for the Matching Check.		
11	**Photocopy of Passport** Please provide a photocopy of the page showing your photo, nationality, and name.	○	○
12	**Declaration of Finance and Original Bank Deposit Statement** **Format:** Declaration of finance: Please use the e3-designated format. Bank deposit statement: Please get original bank deposit statement. These documents are only required from self-supported applicants. Applicants receiving a full support scholarship, which covers the full amount of the examination fee, entrance fee, tuition fee, arrival airfare, return airfare, and living expenses, are not required to submit these documents.	△	×
13	**Copy of Scholarship Approval Letter and Scholarship Information Form** **Format:** Scholarship Approval Letter: Any format is acceptable. Scholarship Information Form: Please use the e3 -designated format. - If you are granted a scholarship, please submit a letter from the organization confirming the scholarship nomination and scholarship form describing the details of the scholarship. - If you are still in the process of application/selection, please first submit the scholarship information form only.	△	×

No.	Required Documents	External	Internal
	* These documents are required only from applicants who were granted a scholarship or are in the process of application for a scholarship. * The form is NOT required from CSC, MEXT and JICA-funded scholarships applicants.		
14	**Copy of Residence Card (Both sides)** Applicants currently residing in Japan are required to submit a copy of their residence card.	△	×